**PONDICHERRY UNIVERSITY**

**MINUTES OF THE MEETING OF GOVERNING COUNCIL FOR**

**UNESCO MADANJEET SINGH INSTITUE FOR SOUTH AISA REGIONAL COOPERATION (UMISARC)**

**and**

**MADANJEET SCHOOL OF GREEN ENERGY TECHNOLOGIES (CGET)**

**HELD ON 17.04.2017 AT 02.00 P.M.**

|  |  |  |
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| **Sl.No.** | **Members** | **Present** |
|  | Prof. Anisa Basheer Khan  Vice-Chancellor  Chairperson, SAF Governing Council | In person |
|  | Mme. France  Founder, South Asia Foundation | In person |
|  | Shri. Manishankar Aiyar  Chairperson, South Asia Foundation | In person |
|  | Shri. N. Ram  President, MSF | In person |
|  | **Prof. M. Ramachandran**  Registrar  Pondicherry University | In absentia |
|  | **Dr. A. Subramanyam Raju**  **Head, UMISARC,** Secretary | In person |
|  | Dr. B. M. Jaffar Ali  Head, CGET, Secretary | In person |

At the outset the Vice-Chancellor Prof. Anisa Basheer Khan welcomed the Governing Council (GC) Members from SAF, New Delhi. This was followed by introduction of all the members present. The Governing Council meeting began with introductory remarks by the Vice Chancellor Madam thanked Madanjeet Foundation (SAF) for extending support for the academic activities of Pondicherry Central University, especially those of UMISARC/CGET. The GC Chairman noted that SAF India Chapter was working under Madanjeet Foundation (MF) and all matters to be resolved at the level of Governing Council of Madanjeet Singh Foundation. SAF members expressed their unstinted support for academic activities of UMISARC/CGET to enliven cherished dreams of late Shri. Madanjeet Singh.

**UMISARC:**

Dr. A. Subramanyam Raju presented the activities of the UNESCO Madanjeet Singh Institute of South Asia Regional Cooperation carried out during the year 2016-17, and informed the gathering that the audited statement of expenditure with utilization certificate would sent at the earliest. Dr. Raju, proposal budget for the next academic year and the programs to be carried out by UMISARC with the approval of SAF members and the members of Pondicherry University. He mentioned that in the academic year 2016-17 the Institute was able to conduct one International Seminar on “Environmental Security and Sustainable Development in South Asia” and International Workshop on “Governance in South Asia: Issues and Concerns” with the help and support extended by SAF. He expressed gratitude to the UNESCO Goodwill Ambassador Madanjeet Singh who has consistently encouraging academic activities of UMISARC.

After the presentation, the agenda items were taken for consideration.

Mme. France Marquet welcomed the Governing Council members. She insisted that foreign speakers from the different South Asian countries are very much essential. So she advised to invite some foreign scholars/academicians who are experts on South Asia rather than many Indian scholars for special lectures in UMISARC. She advised to have a Skype meeting to select the foreign students while selecting the students for M.A.in South Asian Studies.

* It was suggested to inform South Asia Foundation well in advance about the scholars to be invited for special lectures to UMISARC. So SAF would facilitate to bring them to UMISARC.
* SAF members suggested to consider Mr. Hameed Karzai, Former President, Afghanistan or Mr. Sayed Makhdoom Raheem, Former Minister for Culture, Afghanistan for 3rd Madanjeet Singh Memorial Lecture next year.
* It was suggested to have interaction with SAF chapter chairpersons through Skype.
* Budget for the academic year 2017-18 was submitted for the approval of Governing Council Members.

**CGET:**

Dr. B. M. Jaffar Ali presented the activities of the Centre for Green Energy Technology carried out during the year 2016-17, and informed the gathering that the audited statement of expenditure with utilization certificate would sent at the earliest. Dr. Jaffar, proposal budget for the next academic year and the programs to be carried out by CGET. He mentioned that in the academic year 2016-17 the CGET was able to conduct one Workshop on “Sustainable Green Building Practices” by world removed Architect, Padmashree G. Shankar, Habitat Groups, Kerala, the 32nd SAARC Charters Day Celebrated on 31st December, 2016., several lectures including special lectures were held.

After the presentation, the agenda items were taken for consideration.

* Mme. France Marquet welcomed the Governing Council members. She insisted that foreign speakers from the different South Asian countries are very much essential. So, she advised to invite some foreign scholars/academicians rather than many Indian scholars for special lectures in UMISARC/CGET. So SAF would facilitate to bring them to UMISARC/CGET.
* Mme. France advised to have a Skype meeting to select the foreign students while selecting the students for respective programs M.Tech. (GET) or MA (South Asian studies). It was suggested to have interaction with SAF chapter chairpersons through Skype.
* It was approved that prior to admission, all the SAF students shall submit the suitable medical certificate issued by the respective country.
* Centre Head mentioned the Council Members on the non-receipt of signed Appendix-II to the existing MoU between SAF-PU. In view of important decision taken at in the current Governing Council MSGET an updated Appendix-II to the MoU for MSGET – SAF has been finalised and submitted for approval and incorporation in MoU by SAF & PU.
* Budget for the academic year 2017-18 was submitted for the approval of Governing Council Members.

The following are the salient features of the proposed CGET budget:

* All admitted SAF students shall be extended to International Health Insurances.
* The proposed budget under Scholarship expenditure is **Rs.41,89,728**/- and under Scholarship Related Expenditure **Rs. 15,95,000/-** , a total of **Rs.57,84,728/**- and approved.
* Monthly Stipend of Rs.10,000/- for two academic yearS excluding the one month Summer Vacation (June) shall be given.
* In the Scholarship expenditures (70%), following provisions have been newly included and approved:
* (1.6) Mess fee refund on actual cost basis
* (1.11) Special courses fee to SAF students on the recommendation of CGET
* (1.13) Registration fee to enable participation in Conference/Workshops/ Symposium outside PU
* Under Scholarship Related Expenditures (30%), the following provisions have been proposed and approved:
* (5.1) Upgradation of SAF sponsored Modeling and Simulation Lab
* (5.2) Dissertation work related expenses of SAF students

Governing Council ended with an expression of thanks to all members by Hon’ble Vice Chancellor, Chairperson, SAF Governing Council.

Prof. Anisa Basheer Khan Mme. France Marquet

Shri. Maishankar Aiyar Shri. N. Ram

**Prof. M. Ramachandran** Dr. A. Subramanyam Raju

(in absentia)

Dr.B.Mohammed Jaffar Ali

**PONDICHERRY UNIVERSITY**

**UNESCO Madanjeet Singh Institute of South Asia Regional Cooperation**

**BUDGET ESTIMATE 2017-18**

|  |  |  |
| --- | --- | --- |
| **Sl.No** |  | **Estimate** |
| **1.** | **Students Scholarship** |  |
|  | *Students admitted in 2017-18 for 9 students Airfare to be paid for joining Pondicherry University* | 2,25,000 |
|  | *Students leaving in 2017 for 12 students airfare to be paid to students from SAARC countries to go back to their respective countries* | 3,00,000 |
|  | *Students Fellowship both 1st and 2nd Year \*21 X 10000 X 12* | 25,20,000 |
|  | *Tuition Fees* | 4,72,500 |
|  | *Hostel Fees* | 5,77,500 |
|  | *Exam Fees* | 1,56,000 |
|  | *Students Fieldwork* | 2,40,000 |
|  | *Add on Courses* | 25,200 |
|  | *Students Educational Tour* | 3,00,000 |
|  | *Contingency* | 2,00,000 |
|  | *Orientation Program for MSG Students for a week* | 1,00,000 |
|  |  | **51,16,200** |
| **2.** | **Scholarship Related Activities** |  |
|  | *Seminar* | 9,00,000 |
|  | *Workshop* | 9,00,000 |
|  | *Visiting Faculty* | 2,50,000 |
|  | *Madanjeet Singh Memorial Lecture-III* | 2,00,000 |
|  |  | **22,50,000** |
|  | **TOTAL (No.1 + No.2)** | **73,66,200** |

Prof. Anisa Basheer Khan Mme. France Marquet

Shri. Maishankar Aiyar Shri. N.Ram

**Prof.M.Ramachandran** Dr. A.Subramanyam Raju

(in absentia)

**PONDICHERRY UNIVERSITY**

**Madanjeet School of Green Energy Technology**

**CENTRE FOR GREEN ENERGY TECHNOLOGY**

**BUDGET ESTIMATE 2017-18**

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| --- | --- | --- | --- |
| **Sl.No** | **Item of Expenditure** | | **Estimate** |
| **A.** | **Students Scholarship Expenditure (70%)** | | |
| **1** | **Course Fee, course related expenses, travel & Insurance** | |  |
| 1.1 | Course fee 600$ per year per student  II Year 6 + I Year 8 (projected) @ Rs.67/$ | 5,62,800.00 |  |
| 1.2 | *Travel claim: Air + taxi (maximum Rs.25,000/- per student)*   1. *Claim for I year students to be admitted in 2017- 8 Airfare for onward trips.* 2. *Claim for 2016-17 batch students leaving in 2017 - Airfare to be paid for return trips* | 3,50,000.00 |
| 1.3 | *Visa fee – Batch 2017-18* | 30,000.00 |
| 1.4 | *Exam Fee* | 30,000.00 |
| 1.5 | *Hostel Fees 50$* @ Rs.67/$ 12 months | 5,62,800.00 |
| 1.6 | *Mess Fee 30$* @ Rs.67/$ 12 months | 3,94,128.00 |
| 1.7 | *Monthly stiphend (11 Months)* | 15,40,000.00 |
| 1.8 | *International Medical Insurance* | 1,00,000.00 |
| 1.9 | *Project Work related expenses – consumables and minor accessories* | 1,60,000.00 |
| 1.10 | *Fee reimbursement for ad-on courses in PU campus* | 60,000.00 |
| 1.11 | *Special Course Fee on the recommendation of Centre Head* | 30,000.00 |
| 1.12 | *Guest Lecture/ Seminar/ Workshop organized by CGET* | 1,50,000 |
| 1.13 | *One time grant of Registration, Travel & Accommodation fee for conference, workshop, symposia outside Pondicherry University - (on Actual basis or a maximum of Rs.12,000/- per student, whichever is less)* | 90,000.00 |
| 1.14 | *Industrial Visits/ Field Trips arranged for students* | 80,000.00 |
| 1.15 | *Contingency* | 50,000.00 |
|  | **Sub Total** | | **41,89,728.00** |

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| **B.** | **Scholarship Related Activities** |  |

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| 2. | Expenses on Advisory/ Governing Board/ Guests | |  |
| 2.1 | Hospitality expenses | 25,000.00 |  |
| 2.2 | Guest lodging | 50,000.00 |  |
| 2.3 | Transportation (Air + Taxi) | 1,50,000.00 | **2,25,000.00** |
| 3. | Extension Lectures | |  |
| 3.1 | Experts Honorarium | 30,000.00 |  |
| 3.2 | Guest Faculty Honorarium | 50,000.00 |  |
| 3.3 | Travel Costs | 75,000.00 |  |
| 3.4 | Workshops/ Seminars | 1,50,000.00 |  |
| 3.5 | Honorarium, if any, for Invited Guests | 20,000.00 |  |
| 3.6 | Expenses towards training materials/ models related lectures and workshops | 2,50,000.00 |  |
|  | Sub Total | | **5,75,000.00** |
| 4, | Administrative Expenses | |  |
| 4.1 | Audit Fees | 25,000.00 |  |
| 4.2 | Secretarial Assistant to SAF coordinator  @ 15,000/- p.m.X12 months | 1,80,000.00 |  |
|  | Sub Total | | **2,05,000.00** |
| 5 | Miscellaneous scholarship related expenses | |  |
| 5.1 | Misc. 1 - SAF Simulation & Modelling laboratory uplifting (old SAF sponsored 15 No’s capacity to 40 No’s new building and renewal of training software, kits) | 3,50,000.00 |  |
| 5.2 | Misc. 2. Dissertation expenses & Summer/Winter projects @ 16 X 15,000 | 2,40,000.00 |  |
| Sub - Total | | | **5,90,000.00** |
| B. Scholarship Related Expenses | | | **15,95,000.00** |

Prof. Anisa Basheer Khan Mme. France Marquet

Shri. Maishankar Aiyar Shri. N.Ram

**Prof.M.Ramachandran** Dr.B.Mohammed Jaffar Ali

(in absentia)