



**UNIVERSITY OF MORATUWA, SRI LANKA
DEPARTMENT OF CIVIL ENGINEERING**

POSTGRADUATE STUDIES

**Master of Science Degree/ Postgraduate Diploma in
Water Resources Engineering and Management (2020-2022)**

Guidelines for the Submission of Application

- Applications are invited for the 2020-2022 intake of the above course offered by the Department of Civil Engineering, Faculty of Engineering, University of Moratuwa, Sri Lanka (www.civil.mrt.ac.lk). The programme will be conducted at the UNESCO Madanjeet Centre for South Asia Water Management (UMCSAWM), in collaboration with the South Asia Foundation (SAF).
- Please submit duly filled-out application forms (Pages 1 ~ 3) with confidential recommendations from **two** non-related referees (Pages 5-6 & 7-8), and other supportive documents, as instructed in the form.
- Please check whether you have attached the following with the application:
 1. Copies of certificates of academic qualifications (degree certificate and transcripts).
 2. Copies of certificates of membership/associate membership/graduateship of professional institutions.
 3. Letter of consent from employer regarding leave / permission to follow the course (Page 4 of the application)
 4. Letter of sponsorship (if applicable)
 5. Copies of certificates of English language proficiency (compulsory for all international applicants)
 6. Photographs (4 copies) and copies of Birth certificate & National identity card/Valid passport

All copies submitted should be certified as true copies of the original documents either by a University Registrar, Legal Practitioner, or Justice of Peace/Notary Public. For applicants from SAARC countries, an official from South Asia Foundation (SAF) Chapter in their respective country should be the certifying authority.

- Please hand over the duly filled-out application form to the Department of Civil Engineering, University of Moratuwa, Sri Lanka or send by **Registered Post** to:

For Local Applicants	For International Applicants
The Course Coordinator, M.Sc./PG Dip in Water Resources Engineering and Management, Department of Civil Engineering, Faculty of Engineering, University of Moratuwa, Moratuwa 10400, Sri Lanka	<ul style="list-style-type: none"> • From SAARC Countries (with scholarship) The Secretariat, South Asia Foundation (SAF) Chapter in their respective country. (http://www.southasiafoundation.org/saf_contacts.htm) • From SAARC (Self-funded) or Non-SAARC Countries Same as for local applicants.

Please contact the Course Coordinator (WREM) on Tel: +94 (011) 581 0260 or, Email: umcsawm@uom.lk or the Secretariat of the South Asia Foundation (SAF) Chapter in your country (SAARC applicants) for further information.

Important Dates

For Local Applicants (Sri Lankan)	For International Applicants
<ul style="list-style-type: none"> • Closing Date for Applications: 20th August 2019 • Interview list on the website: 06th September 2019 • Date of Interviews: 11th September 2019 • Registration: (Date will be notified) • Commencement: 07th February 2020 	<ul style="list-style-type: none"> • Closing Date for Applications: 20th August 2019 • Pre-screening by SAF/UoM: 30th August 2019 • Pre-Screening Results sent to UoM 06th September 2019 • Online/Skype interviews: 12th September 2019 • Pre-Selections: 20th September 2019 • Final-Selections: 30th November 2019 • Commencement: 07th February 2020

Please refer to the supplementary documents for Eligibility requirements, Course structure and Course fee details.

For Office Use Only			
L/I/S	C/N	H/M/L	S/N/C

**UNIVERSITY OF MORATUWA, SRI LANKA
FACULTY OF ENGINEERING
DEPARTMENT OF CIVIL ENGINEERING**

**Application Form for the Master of Science Degree/ Postgraduate Diploma
in Water Resources Engineering and Management (2019/2020)**

1. PERSONAL PARTICULARS

<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss. <input type="checkbox"/> Ms. <input type="checkbox"/>	Name in Full: <i>(Write in BLOCK letters and underline surname)</i>	Marital Status <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/>		PHOTO (45 mm x 35 mm) PLEASE PASTE ONE COPY HERE. DO NOT PIN/STAPLE.
		Nationality <input type="checkbox"/> Sri Lankan <input type="checkbox"/> Other <i>(Specify)</i>	National Identity Card No. <i>(For local applicants only)</i> 	
Country of Birth <input type="checkbox"/> Sri Lanka <input type="checkbox"/> Other <i>(Specify)</i>	Passport No. <i>(For international applicants)</i> 	YYYY MM DD	YY Years	
Home Address Tel: E-mail:	Office Address Tel/ Fax: E-mail:	Contact Address Tel/ Fax: Mobile: E-mail:		

2. PROGRAMME PREFERENCE

For Local Applicants	For International Applicants
<input type="checkbox"/> MSc/PG Dip in Water Res. Eng. & Mgmt. (<input type="checkbox"/> FT/ <input type="checkbox"/> PT) <input type="checkbox"/> PG Dip in Water Res. Eng. & Mgmt. (Part-time)	<input type="checkbox"/> MSc/ PG Dip in Water Res. Eng. & Mgmt. (Full-time)
If you apply for the full-time program, should we consider your application if program duration is extended to 18 ~ 24 months: (<input type="checkbox"/> Yes / <input type="checkbox"/> No / <input type="checkbox"/> Not applicable)	

3. ACADEMIC QUALIFICATIONS

A. Secondary Education *Please attach copies of relevant certificates.*

From Month / Year	To Month / Year	School Attended/Country	Certificate / Diploma

B. Tertiary/Higher Education (Undergraduate and Postgraduate) *Please attach copies of relevant certificates.*

From Month / Year	To Month / Year	Institution / University Attended, Country	Degree/ Main Subjects	Class/ Rank	Year

C. English Language Proficiency

Is English your mother tongue? Yes / No

If 'No':

For Local applicants

a) Is English your language of instruction at the University (undergraduate) / Professional body? Yes / No

If 'No' or for all international applicants:

b) TOFEL / IELTS / GMAT / GRE Score : _____ Year: YYYY

D. Membership of Professional Bodies

From	To	Professional body	Post Held / Membership Status

E. List in chronological order any University scholarships, prizes or other awards received.

4. WORK EXPERIENCE

Total years of experience after graduation	YY years, MM months
Total years of experience after professional qualifications (e.g. After C.Eng.)	YY years, MM months

A. Present Occupation

Date Joined	Name & Address of Firm / Organization	Title / Position	Nature of Work

B. Previous Occupations

From Month/Year	To Month/Year	Name & Address of Firm / Organization	Title / Position	Nature of Work

5. OTHER INFORMATION	
A. Other relevant information (<i>Such as courses attended, research undertaken, publications etc.</i>)	
B. Do you have any physical or other disabilities which might necessitate special arrangements? <input type="checkbox"/> Yes/ <input type="checkbox"/> No If 'Yes', please describe:	
C. Source of finance for the study? <input type="checkbox"/> Privately funded / <input type="checkbox"/> Sponsored If 'Sponsored', please specify the sponsor:	
D. Please describe the reasons for your interest in following this course and how it will benefit your professional career.	
E. Are you registered for any other postgraduate course? <input type="checkbox"/> Yes / <input type="checkbox"/> No If 'Yes', please give details:	
F. Do you intend to apply for a scholarship funded by South Asia Foundation for 1-year,full-time M.Sc.? <input type="checkbox"/> Yes/ <input type="checkbox"/> No If 'Yes', please contact the Secretariat, South Asia Foundation (SAF) Chapter in your country. SAF scholarships are available only for SAARC applicants, and one applicant each from the eight (08) SAARC countries will be selected.	
G. Name, designation and contact details of two non-related referees:	
1.	2.
6. DECLARATION	
I affirm that all statements made in this application are true and correct. I understand that any inaccurate or false information (or omission of any required information) will render this application invalid and that, if admitted and awarded a place on the basis of such information, my candidature can be terminated and I can also be subject to any penalty dictated by the rules of the University of Moratuwa.	
Date :	Signature :

Please check whether you have attached the following with the application:

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- 3. Letter of consent from employer regarding leave/permission to follow the course (Page 4 of the application)
- 4. Letter of Sponsorship (if applicable)
- 5. Copies of certificates of English language proficiency (compulsory for all international applicants)
- 6. Photograph and Copies of birth certificate & National Identity Card/valid Passport

For Official Purposes Only

LETTER OF CONSENT FROM THE EMPLOYER
GRANTING PERMISSION FOR POSTGRADUATE STUDES

The Course Coordinator
M.Sc./PG Dip in Water Resources Engineering and Management
Department of Civil Engineering
University of Moratuwa
Moratuwa 10400
Sri Lanka

RE: Mr. / Mrs. / Ms. / Miss:

Applicant for: **M.Sc./** **PG Dip in Water Resources Engineering and Management Programme**
Faculty of Engineering, University of Moratuwa, Sri Lanka

I understand that Mr./Mrs./Ms./Miss: who is presently working at our organisation has applied for the above postgraduate programme in the University of Moratuwa, Sri Lanka scheduled to be commenced in 07th February 2020.

If he/she is selected for the above (*please underline which is applicable*):

- i. a). permission will/will not be granted for him/her to pursue part-time studies during Fridays (from 8.30 am -5.30 pm) and Saturdays (from 8.30 am – 5.30 pm) during the study period (2 years).
or
- b). permission will/will not be granted for him/her to pursue full-time studies during Tuesdays to Saturdays from 8.30 am – 5.30 pm) during the study period (1 year).
- ii. Official leave will/will not be granted for him/her for attending classes (1 year / 2 years).
- iii. Course fees will/will not be sponsored for him/her by our organization.

I recommend / do not recommend Mr. /Mrs. /Ms. /Miss. for the above course (*please underline which is applicable*).

Yours sincerely,

Signature :

Name :

Designation :

Organisation :

Date :

Official Stamp:



**MSC/PG DIPLOMA IN WATER RESOURCES ENGINEERING AND MANAGEMENT
UNESCO MADANJEET CENTRE FOR SOUTH ASIA WATER MANAGEMENT (UMCSAWM)
DEPARTMENT OF CIVIL ENGINEERING, FACULTY OF ENGINEERING
UNIVERSITY OF MORATUWA, SRI LANKA**

**LETTER OF RECOMMENDATION FOR: MASTER OF SCIENCE/ POSTGRADUATE DIPLOMA IN
WATER RESOURCES ENGINEERING AND MANAGEMENT PROGRAMME**

CONFIDENTIAL

***Note to candidates:* Please enter your name and forward this form to your referee requesting that it be completed and returned to: The Course Coordinator, M.Sc./PG Dip in Water Resources Engineering and Management, Department of Civil Engineering, Faculty of Engineering, University of Moratuwa, Moratuwa 10400, Sri Lanka.**

1. Full Name of Applicant (Underline the surname):

2. How long have you known the applicant and in what capacity?

3. What do you consider as his/her major talents or strengths?

4. What do you consider as his/her major drawbacks or weaknesses?

5. What do you think are the applicant's reasons for deciding to follow this course?

6. How would you rank the candidate on the following characteristics in comparison with other students you have taught or other employees you have worked with or supervised? (Please tick applicable box).

	Exceptional (Top 5%)	Excellent (Next 10%)	Very good (Next 10%)	Good (Next 10%)	Average (Next 15%)	Poor (Lowest 50%)
Knowledge in chosen field	<input type="checkbox"/>					
Motivation toward goals	<input type="checkbox"/>					
Creativity and imagination	<input type="checkbox"/>					
Intellectual Ability	<input type="checkbox"/>					
Ability to plan and research	<input type="checkbox"/>					
Ability to work	<input type="checkbox"/>					
Ability to work in a team	<input type="checkbox"/>					
Ability to express thoughts	<input type="checkbox"/>					
Work habits	<input type="checkbox"/>					
English Proficiency	<input type="checkbox"/>					

7. Does the applicant show any evidence of career, personality or emotional problems? If so, please explain.

8. If you are the employer or manager of the candidate, how this training will benefit his/her future career in your organization and how it will contribute to your organization?

9. Any other comments:

10. Overall Recommendation

I strongly recommend recommend recommend with some reservations do not recommend this applicant to be admitted for the M.Sc / PG Dip in Water Resources Engineering and Management programme at the Department of Civil Engineering, University of Moratuwa, Sri Lanka (Please tick which is applicable).

Name of the Referee :

Signature :

Date :

Position/Affiliation :

T.P. :

Official address :

E-mail :

**MSC/PG DIPLOMA IN WATER RESOURCES ENGINEERING AND MANAGEMENT
UNESCO MADANJEET CENTRE FOR SOUTH ASIA WATER MANAGEMENT (UMCSAWM)
DEPARTMENT OF CIVIL ENGINEERING, FACULTY OF ENGINEERING
UNIVERSITY OF MORATUWA, SRI LANKA**

**LETTER OF RECOMMENDATION FOR: MASTER OF SCIENCE/ POSTGRADUATE DIPLOMA IN
WATER RESOURCES ENGINEERING AND MANAGEMENT PROGRAMME**

CONFIDENTIAL

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3. What do you consider as his/her major talents or strengths?

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5. What do you think are the applicant's reasons for deciding to follow this course?

6. How would you rank the candidate on the following characteristics in comparison with other students you have taught or other employees you have worked with or supervised? (Please tick applicable box).

	Exceptional (Top 5%)	Excellent (Next 10%)	Very good (Next 10%)	Good (Next 10%)	Average (Next 15%)	Poor (Lowest 50%)
Knowledge in chosen field	<input type="checkbox"/>					
Motivation toward goals	<input type="checkbox"/>					
Creativity and imagination	<input type="checkbox"/>					
Intellectual Ability	<input type="checkbox"/>					
Ability to plan and research	<input type="checkbox"/>					
Ability to work	<input type="checkbox"/>					
Ability to work in a team	<input type="checkbox"/>					
Ability to express thoughts	<input type="checkbox"/>					
Work habits	<input type="checkbox"/>					
English Proficiency	<input type="checkbox"/>					

7. Does the applicant show any evidence of career, personality or emotional problems? If so, please explain.

8. If you are the employer or manager of the candidate, how this training will benefit his/her future career in your organization and how it will contribute to your organization?

9. Any other comments:

10. Overall Recommendation

I strongly recommend recommend recommend with some reservations do not recommend this applicant to be admitted for the M.Sc./ PG Dip in Water Resources Engineering and Management Programme at the Department of Civil Engineering, University of Moratuwa, Sri Lanka (Please tick which is applicable).

Name of the Referee :

Signature :

Date :

Position/Affiliation :

T.P. :

Official address :

E-mail :